

California State University, Fullerton  
Student Success Initiative Student Fee Advisory Committee Meeting  
**Minutes**

Thursday, December 2, 2021  
12:00 – 1:30 p.m. PST

**Present:** Josh Mitchell (Co-Chair), Colleen McDonough (Co-Chair), Carol McDoniel, James Burandt, Leah Yagin, Christina Le, Stephanie Le, Albert Sim, Julieta Zavala.

**Guest:** Yessica De La Torre Roman, Marivel Ortiz-Sanchez, Justine Budisantoso, Elizabeth Boretz, Lin Nguyen, Rommel Hidalgo, Raymond Juanico, Denise Chow, Nina Groleau, Cameron Cook, Alisa Flowers, Emily Bonney, Lori Palmerton, James Donovan

**I. Call to Order:** 12:01 p.m.

- a. Welcome
  - i. Co-chairs welcomed the committee and reminded committee members that section leads will alternate their presentations for Q1 and Q2 reports; however, all sections should submit their reports.

**II. Approval of Minutes**

- a. Minutes from October 21, 2021 approved by the committee.

**III. Quarter 1 SSI Funds Collected**

- a. Raymond went over the proposed budget that was presented during the SSIFAC plan for the year meeting held on October 21, 2021. Raymond provided an overview of the budget by term and funds collected from SSI fees during Q1. There was a difference of \$86,746.00 dollars from the budgeted funds for the fall to what was actually collected. Therefore, Raymond mentioned those funds would be included into the budget. Raymond also mentioned there was a carry forward of \$2,361,530.27 from the previous academic year which is added onto this year's budget.

**IV. Plan for the 2021-2022 Academic Year**

**A. *Expand Library Hours***

- a. Emily Bonney mentioned they will utilize SSI funds to keep the South Tour open. Emily mentioned they hope to transition to 24/7 operation once the spring semester starts since they hope to have more foot traffic.
  - i. Rommel asked if they would provide 24/7 operation during finals week.
  - ii. Emily confirmed this would apply to finals week.
  - iii. Josh Mitchell asked if 24/7 operation would also apply the week before finals week.
  - iv. Emily confirmed they would be open 24/7 the week before finals and clarified that the week of finals would most likely be a 24/5 since most students are done by Friday.

**B. *Alumni Student Services***

- a. Justine Budisantoso mentioned her position is funded by SSI funds. They continue to bring alumni into the classrooms; therefore, they work closely with the Office of First Year Experience. Justine provided an overview of the initiatives provided through their

department. Justine mentioned they are actively looking for an enthusiastic student for a new host for their Titan Alumni Podcast that will be kicking off in January.

**C. *Veteran's Resource Center***

- a. Cameron Cook mentioned they started to look for new ways to re-engage their students. Cameron mentioned a couple initiatives such as Vet Month, VRC Outside and CSUF Day at Angel Stadium. Cameron mentioned they are currently in the process of hiring a Career Coordinator, Wellness Coordinator, Certification Coordinator and an Administrative Support Coordinator.

**D. *Disability Support Services***

- a. Lori Palmerton mentioned they utilized SSI funds to fund their Disability Support Specialist. Lori mentioned this role oversees all the students who have a qualified disability and are enrolled in Humanities and Social Sciences, international students, and extension students. Lori mentioned they are up to almost 2,100 students for the fall semester.

**E. *Improve Your Instructional Experience and Access Upgraded Technology***

- a. Rommel Hidalgo mentioned will continue to provide a breadth of software. Rommel mentioned they will continue to market all the software the students have access to free of charge. Rommel mentioned they upgraded 35 classrooms with digital control panels. They also installed 100 wireless microphones, 70 webcams, 70 ceiling microphones and 189 USB-C connectors. Rommel mentioned they started informing faculty that they will be moving away from desktops. They are also planning on upgrading 43 projectors. Rommel mentioned identifying different locations for smart node poles to expand eduroam, improve cell phone connectivity, provide police cameras, and for emergency use purposes. Rommel mentioned that they are planning on purchasing around 50 macbook computers rather than 125 to have more funds to purchase more powerful computers that have more processing power, RAM and better video card.

**V. *For the Good of the Order***

- a. Josh thanked everyone for attending and reminded the committee that they are currently planning dates to meet during the spring semester.

**VI. *Meeting adjourned at 12:32 PM***