

California State University, Fullerton  
Student Success Initiative Student Fee Advisory Committee Meeting

**Minutes**

Friday, February 7, 2020

1:00 – 2:30 p.m.

Pine 140, Housing and Residential Engagement

**Present:** Aaron Aguilar (Co-Chair), Hallie Hunt (Co-Chair), Adriana Badillo, Marissa Kummerman, Frida Mendez-Arce, Isabel Pinedo, Valarie Segovia-Ochoa, Emil Zordilla

**Guests:** Kyle Bisson, Yessica De La Torre Roman, Rommel Hidalgo, Raymond Juanico, John Gleaves, Justine Budisantoso, Mark Filowitz, Alyssa Adamson, Rochelle Woods, Victor Delgado, Stephanie Reyes, Andrew Gonzalez

**I. Call to Order 1:05 PM**

- a. Welcome
  - i. Co-chairs welcomed the committee, guests, and presenters and thanked them for attending.
  - ii. Aaron emphasized to students to ask questions and make sure they share the information they hear at meetings with other students.

**II. Approval of Minutes**

- a. Minutes from December 6, 2019 approved by Marissa and seconded by Isabel

**III. Quarter 2 SSI Financial Report**

- a. Raymond Juanico shared budget information including projections and actual values as of December 31, 2019.
- b. Raymond shared that as of February 7, 2020, Spring fee collection was \$67,000 over the projected value. Because actual revenue was over the projected amount for both Fall and Spring, departments will receive more funding in their budgets after a final reconciliation.
- c. Raymond shared that the HEPI adjustment for 2019 is 2.5%. This means that the SSI fee will be adjusted to \$201.34 next year.

**IV. Presentations**

**a. Expand Academic Advising**

Dr. Filowitz shared information for the section, sharing that one of the issues the area is facing is high turnover for their retention/grad specialists. The position is an entry level SSP that allows the specialists to progress into new roles both on and off campus. Specifically, this year, the specialists for NSM, HHD, and MCBE moved on to new roles.

The academic workshops for students (see list). The quality and quantity of presentations needed have caused the department to provide online presentation along with in person presentations. The goal is to meet with student as soon as possible to assist with the graduations. Online workshops are helping to catch concerns earlier than before.

Shared information on GI 2025 grant to support graduation/completion that is also supporting the work, specifically detailing the success of Summer Completion Grant recipients. In the past, 96.97% of recipients graduated that term. To more effectively utilize limited resources, they are looking for ways ensure the grants go to students who need them rather than students who would have taken summer classes either way. For this year, there is enough funding for 200 more grants.

The SST steering committee is a collaborative committee that looks at issues like student probation. One of the items they looked at was hold on students who were on probation. Probation messages were changed from being punitive to inviting students to attend a meeting to fix the issues. This has helped decrease the number of students receiving probation messages and increase the number of students participating in workshops.

Targeted programming for certain identities based on retention and graduation rates. Specific groups include male students of color. The goal is to personalize the meetings to meet student specific needs.

Faculty recognition nominations are happening right now, typically 30-40 faculty are nominated. This program is an incentive program that encourages faculty to do more to support students.

Graduate studies grant, a Title V grant, is also supporting some of the work being done. This grant is secured for 5 years to support Latinx, African American, and Black graduate students.

Graduate Studies Center hours have decreased but there is a focus to try to increase center attendance number. Some staff changes to the center are also occurring. This includes the transition of the Director to an AVP, and the addition of an additional evaluator to more quickly review applications and enroll more students. While we have 4,000+ graduate students currently, we are enrolling less every year. This is due to forms being processed too slowly as well as by domestic policies preventing international students from enrolling.

Dr. Filowitz also shared that the Grad Student Success Center is difficult to find. Marissa asked why it is difficult to find. Dr. Filowitz shared that it is not in the most visible space, and it is not as big as they would like it, however, it is there and it is a very useful space once you find it.

Hallie shared that she is happy to help reach out to students regarding the completion grants and how to make sure they go to students in need.

**b. Improve Course Availability**

Alyssa shared that she does not have the funded spring courses yet, but that it should be available in February. She also shared that it seems like they are on course to fund 100 courses for Spring.

c. **Supplemental Instruction and Learning Communities**

Dr. Woods shared that SI is supporting various courses each semester, focusing on bottleneck classes with low pass rates and high enrollment.

Training is provided to peer mentors each semester.

Renovation to a learning space room that will open in the spring in PLS 255. This room will have dedicated SI technology, furniture, and glass whiteboards. Aaron asked where SI sessions would be held, is on the first floor or in the renovated space? Dr. Woods shared that some of the sessions will be hosted in the new space. Part of the reason this new room is needed is that the existing space is often at capacity around exam times.

d. **University Honors Program**

Dr. Gleaves, Interim Director, shared information for the University Honors Program. Shared that students are received help with advising and stress management. They hosted a National Society for Minorities in Honors conference where CSUF students were connected to others nation-wide.

Some staffing changes have occurred, but spots are being filled. They are working with one graduate student to work with service learning and one with programs.

There is an honors center on the ground floor of the library that students can use for mentoring and study groups.

Aaron shared that he loved hearing about all of the on and off campus activities occurring through the program. Dr. Gleaves agreed that it is great work that Dr. Perez had done.

Isabel asked what the senior photo wall was. Gleaves shared that the wall has pictures of the Honor's senior class members, information about their senior projects, and highlights of their awards and accomplishments. The wall was created as a motivator for undergraduate students to show them what other students like themselves are accomplishing.

Dr. Gleaves also shared that the center has been focused on rounding out the program to focus on holistic student development. Partially as a result of this, this will be the largest graduating class from the Honors program due to higher retention in the program.

e. **Educational Opportunity Program**

Dr. Victor Delgado shared that the learning community for summer bridge students is going well. They are currently on the third phase of the restructuring of the Summer Bridge program. This year, the program allowed students to take GE Math, which had previously been a major disqualifier for students. This resulted

in an 82% pass rate for the course. 75% of students ended with a 2.5 GPA or higher, compared to 20% in the previous year. Other statistics were shared demonstrating a tremendous GPA increase. This is due to the summer interventions being done and the collaboration with the academic units. Other notable improvements include an average of 17.8 units completed by the end of their first term versus 14 units previously.

Peer mentors and community events have also increased and strategies for outreach have been improved. All students met at least once with a peer mentor with an average of two visits per student. Other changes, like incorporating the peer mentors in the UNIV 100 courses that students take have greatly helped student success. This year, peer mentors were also certified through CRLA.

f. **Career Center**

Stephanie Reyes shared that 1915 student-counseling sessions were held during Q2. This includes drive through sessions, drop in hours and appointments. Late evening hours were extended to two days per week as a result of responses from their student survey. Another result of the student survey was the moving of career fairs to 3-6pm since more students were available at those hours.

Various career expos occurred during Q2 (see list on slide). Unfortunately, only 139 students attended the Public Service and Social Impact Internship and Career Expo. This expo has consistently low attendance, despite the fact that they work with HSS, and might not be continued in the future.

Stephanie also reported that a search is currently underway for the ECS career specialist.

g. **Center for Internships and Community Engagement**

Dr. Gonzalez shared that they are similar to the Career Center but one major difference is that their internships provide students with academic credit. During Q2, CICE approved 503 academic internship applications. This was a 44% decrease from Q1, but a 33% increase overall. This decrease is a result of low student demand during this mid-semester quarter because they are already enrolled in their classes.

Although there is a dip in internships taken in the spring semester, employers are still looking for interns. Reviewing internship experiences have reduced from 2 weeks to 48 hours. Review includes risk, academic merit, etc.

New digital online signing software is being utilized to expedite the signing of agreements. They have also been able to get certain off campus organizations such as hospitals and the VA that traditionally do not work with campuses, to work with students interns.

As a final update, Dr. Gonzalez shared that 11-13,000 students per year are involved in academic internships.

Aaron shared that these internships sound like a great opportunity.

h. **Improve Your Instructional Experience and Access Upgraded Technology**

Rommel shared the software website where students can download the software free. He also shared information on LinkedIn learning and recommended students to look, and shared that some trainings even result in certificates.

Shared information on the newest software, which is the duo authentication software. Shared that the software is mainly to protect the personal and campus data. Shared how the software works and that a soft launch will take place with student assistants this spring semester. A survey was held in the portal, and they found that 90% of student have mobile devices, which will be important for implementing Duo authentication. The goal is to ensure that if implemented, it does not get in the way of students getting access to their portal and campus information when off campus.

Rommel shared that classrooms continued to be update. “Classroom zeros,” which are classrooms which were given new paint, furniture, flooring and other items, except for the monitor control, have now been fully upgraded to classroom ones. “Classroom ones” are classrooms that have a pad style monitor control in addition to the remodel.

Rommel reviewed the Wi-Fi information and demonstrated the changes that were made when SSI was first implements. Rommel shared that more Wi-Fi is being implemented. With the installation of new Wi-Fi access points, conduits are also being added that could allow for the installation of security cameras. IT is also trying to work with cellphone companies to provide cellphone signal boosters in buildings that are difficult to get cellular signal.

The collaboration space and the data visualization space is a new area, which still needs some changes, but is open now. The IT Help desk is still open and is supported by SSI

Valarie asked about the duo and if it was opt out. Rommel shared that it is actually opt in at this time because of the potential issues that may arise. Potential solutions include “key” device that student can use to generate a one-time log in code.

i. **Alumni Student Services**

Justine shared that dinner with 12 titans deadline is coming up. In this event, alumni host students to a meal in their homes or at a restaurant. Dietary restrictions, allergies, and needs are considered when they are being places in the

meal events. There are currently 18 hosts signed up which should hold about 300 students.

The center is also working on a FYE partnership that is interviewing alumni and trying to bring them back onto campus. Alumni engagement is also being done through RA partnerships where RAs host social or educational programs that bring alumni back into housing. In Q2 they were able to bring back 3 alumni that talked about wellness and work life balance.

Justine also reported that they worked to ensure homecoming is free for students because of SSI and that students got discounts on additional purchases.

Outreaching to alumni resulted in an alumni podcast that is hosted on Saturdays through titan radio and may be put on YouTube and other streaming sites.

- V. Next meeting: April 24, 2020 from 1:00pm- 2:30pm
  - a. Aaron shared when the next meeting will take place and reminded the committee that all sections will present at the next meeting.
  
- VI. For the Good of the Order
  - a. Aaron thanked the committee for their work.

**Meeting adjourned at 2:09 pm**