

California State University, Fullerton
SSI Fee Advisory Committee Meeting Minutes
April 14, 2017 – LH 702

- Present:** Yanitza Berrios (Co-chair), Berenecea Eanes (Co-chair), Elizabeth Boretz, Manminder Gil, Karina Hernandez, Rachel Lynch, Patrick Ramirez, Fabiola Sanchez, Gabriel Sedeno
- Guests:** Alyssa Adamson, Lui Amador, Danielle Bomgaars, Yessica De La Torre, Victor Delgado, Jerry Garcia, Clem Guthro, Joy Hoffman, Raymond Juanico, Lisa Kopecky, Dawn Macy, Summer Rivera, Tom Thompson, Vincent Vigil, Rochelle Woods, Elizabeth Zavala-Acevez

- I. Call Meeting to Order**
Meeting was called to order at 11:34 a.m.
- II. Approval of minutes: November 30, 2016 and February 17, 2017 (conducted virtually)**
Co-chairs asked the committee if any changes needed to be made to the minutes. Minutes were approved.
- III. Spring 2017 Funds Collected – Raymond Juanico**
Raymond Juanico presented the 2016-2017 budget and updates. Raymond shared that for the Spring semester, funds collected were around \$14 million with the largest amount supporting academic progress. Raymond explained what the carry forward means and shared that about 57% had been spent. Student member asked about an area where funds were not being spent. Rachel Lynch shared that Athletics is putting aside money for the baseball/softball project, an item that would be addressed in the presentation.
- IV. Reports from Section Leads**
 - A. Diversity Education Initiatives – Joy Hoffman, Vincent Vigil, and Alisa Flowers (Joy Hoffman presenting for Alisa Flowers)**
Joy Hoffman shared that multiple legal workshops were being held through the Titan Dreamers Center (TDRC). Graduate assistants and student assistants assisted with most programs and even helped offer the legal clinics being offered through the TDRC. Graduate and undergraduate students were recognized at the University Awards for these legal clinics. SSI funding also supported Diversity Initiatives and Resources Centers (DIRC) in finally being able to reach full staff capacity. For the summer, training and time for program planning for the Fall will take place due to the staff support, both full time and student staff.

Joy Hoffman shared that Tuffy's Closet continued to grow, enough that more space is needed to store all of the professional clothing. SSI continues to fund the confidential

advocate, a position that was previously held by one staff member who was taking on the two roles (role of Confidential Advocate and the role of Violence Prevention Advocate). Joy shared that the advocate spends most of her time in court advocating for students.

Vincent Vigil shared that the Annual Social Justice Summit was recently held and hosted student, staff, and community members. End of year celebration for all student organizations were being held and planning for student leader retreats, such as the Fraternity and Sorority Life President retreats was underway. A new curriculum for Emerging Leaders was developed as well as new fraternity and sorority institute workshops.

B. Expand Academic Advising – Elizabeth Boretz

Elizabeth Boretz shared that all vacancies have been filled and a campus academic retreat was held where information on the Student Success Team was shared.

Looking forward, Elizabeth shared that they are looking into how to integrate faculty into the Student Success Teams. All Retention Specialists currently reach out to students who did not register for the upcoming semester in attempt to assist with retention. 43% were contacted in time. It was found that students were not “checking out” courses and therefore were not fully registered. As a result, workshops on “how to register for classes” were held. Another event that was held was the Student Success Stampede, a collaboration effort with ASI. Data from 150 students was collected and demonstrated that there was a 6% increase in student awareness of the Student Success Teams. Elizabeth shared that the carry forward is used to fill deficit and to pay for summer staff and confidential spaces in advising.

C. Improve Course Availability – Lisa Kopecky

Lisa Kopecky shared that course availability data only happens twice a year; At this time, 99 sections were offered and the cost of instruction and benefits continues to go up every year. This year, the budget went over the SSI funds allocated went over; department funds will cover the difference. There is a consistent increase in sections being offered because of SSI, even at the Irvine Campus. Call for sections has already been sent out so that more can be offered for the next year. Dr. Eanes shared that there is a process behind what courses are selected to receive more section openings. Lisa expanded on Dr. Eanes comment and shared that bottleneck courses and waitlisted courses are primary targets for receiving more sections.

D. Expand Library Hours – Clem Guthro

Clem Guthro shared that the Library has maintained the extended hours and CSS officers continue to check that CSUF students are using the building and monitor safety. The Library is looking to extend the summer hours but also adding into adding

more seats and furniture because students are continuously seen sitting on the floor. There is a high need for Library seating and space. Dr. Eanes asked if there was data for specific kind of seating and needs. Clem shared that the quiet spaces need more seats for folks and there also need to be strategic positioning of seats near outlets.

E. Learning Communities and Supplemental Instruction – Rochelle Woods and Victor Delgado

Victor Delgado shared that all peer mentors have been hired some of which are former EOP students which is a great experience and resource for incoming EOP students. There is close to 800 student visits to see the peer mentors. Peer mentors tend to work with students who were and are on probation. Victor shared that there is a plan to collaborate with First Year Experience (FYE) in UNIV 100 course.

Rochelle Woods shared that Supplemental Instruction (SI) is collaborating with various campus partners to collect data on the impact that SI is making. Data will be used for various reason, one of which is program improvement. There is a need to explore adding additional staff to help with the program. SI will also be partnering with Summer Bridge to assist with students.

F. Career Center – Elizabeth Zavala-Acevez

Elizabeth Zavala-Acevez shared that the Career Center continues to maintain its extended hours. About 70% of students come in through those extended hours drop in. In addition to offering extended hours in the center, the Career Center is also offering hours in the Student Success Centers. Elizabeth shared that employer engagement is going well, with close to 600 students attending event and around 73 employers. The Titan Job Shadow program was launched around spring break and resulted in 155 of students matched. TAN is being used by career counselors which is great because it is allowing for cross communication with all of campus. Career Center full time staff members and academic partners were trained in the Strong Interest Inventory.

G. Center for Internships and Community Engagement – Dawn Macy

Dawn Macy shared that the rate of return from learning agreements has tripled because of the new technology and staff that the Center for Internships and Community Engagement (CICE) has been able to support due to SSI. 20 grants were awarded related to the courses for this year; 12 new international courses. Faculty in their third year are finding ways to implement High Impact Practices (HIPS) in the new courses as well as other courses that they offer. There is a new initiative through Extended Education and International Programs that allows 100 first year students to participate in international service learning course. Dawn shared that this is a huge opportunity because as we know, when students participate in these types of activities, they are far more likely to stay throughout their college career than to drop

out. More courses will be offered this summer and the Community Engagement Awards will be next week.

H. Athletics Support & Facilities – Jim Donovan and Rachel Lynch

Rachel Lynch further addressed the question during the budget review. Rachel shared that a large amount of funds is being held to pay for a very large project with baseball/softball. There are two new carts for athletic trainers to move injured students, equipment, and fill other needs. The ticketing system has been upgraded online and for scanning tickets, however Athletics is looking into moving towards a card system soon. Athletics continues to track customers in order to market to them and to know who the fans are. Volleyball floor was renovated for safety and for the first time, fully funded grants are allowed by the NCAA. Rachel shared that this makes CSUF extremely competitive and lifts student athletes and teams, which directly impacts the entire campus's pride. The DEGREE program is a new program that was completely revamped in Athletic Academic Services. Students are attending study hall and are assigned additional hours of study hall depending on their needs. Reports are given to coaches to give them complete awareness of what is going on with the students and their academics.

I. Alumni Student Services – Diana Fisher (Denise Mitchell & Danielle Bomgaars presenting for Diana Fisher)

Denise Mitchell & Danielle Bomgaars shared that Alumni workshops are going well and there is continued work to connect students and alumni. Dr. Eanes shared that the conversation on how to further engage students with our alumni is being continuously discussed.

J. Veteran Resource Center – Lui Amador

Lui Amador shared that the various Veteran Resource Center (VRC) workshops are going well, with many participating in the activities. The Veteran Conference had around 100 people in attendance with 90 of them being female. Workshops for students and staffs are being held, providing the campus community an opportunity to learn about student Veterans. The 10th Annual Veteran Appreciation Night will occur later this spring. Last, Lui shared that around 38% of the student Veteran population is consistently interacting with the VRC.

K. Disability Support Services – Tom Thompson

Tom Thompson shared that the full-time counselor continues to be supported by SSI and that a part time counselor was hired to further support. Carry forward funds will help with funding staff for the summer, at least for some time. Tom shared that assessment revealed that students who take the counseling class are better self-advocates than those that have not taken the counseling class. The transition from high school to college is difficult because in high school everything is managed for students. With that, the student transition process is going to be improved over the summer.

L. **Improve Your Instructional Experience and Access Upgraded Technology – Alyssa Adamson**

Alyssa Adamson shared that IT continues to support free software for all students. A new software, “Gramerly”, is supposed to become available for all students in the summer; currently still working on a contract. Alyssa shared that the reason why IT is over budget is because it is cheaper for IT to buy, software for example, in bulk or package. With that, it makes sense in the long term. Also, with regards to renovating classrooms, the goal was to renovate 30 classrooms at a time but IT has actually renovated 120 classrooms. IT as is also developing videos for students to learn about how to access the multiple services that are available to them.

V. **For the Good of the Order**

Co-chairs provided time for more questions. Co-chair Yanitza thanked everyone for their hard work and shared that she appreciated with working everyone. Co-chair Dr. Eanes agreed and also thanked everyone for their work. The website would be updated by the end of next week. As a final closing reminder, the key to serving in this committee and coming to these kinds of meetings is to sharing the information with the campus community.

VI. **Adjournment**

Meeting was called to order at 12:44 p.m.