

California State University, Fullerton
SSI Fee Advisory Committee Meeting Notes
Wednesday April 13, 2016

I. Call Meeting to Order

An unofficial meeting was held; quorum was not met.

II. Approval of Minutes: Friday November 20, 2015

Approval of minutes for Friday, November 20, 2015 and Thursday, February 18, 2016 (virtual meeting) will be held virtually.

III. Spring 2016 Funds Collected

Raymond Juanico reviewed the third quarter budget report, highlighting the total amounts for each section and overall.

IV. Reporting Format

Dr. Eanes commented on the importance of having everyone share SSI updates and the difficulty of having to do that with the current reporting out format. Dr. Eanes reminded the committee of a previous recommendation to split the committee in two, with half of the leads reporting in the Fall and the other half in the Spring. This would allow enough time for the leads to provide enough details on the updates and discussion to occur. Michael Badal mentioned that for the last meeting of the year, it may be necessary for all section leads to attend because of the carryforward. Approval of this new format will occur virtually.

V. Marketing and Website

Yessica De La Torre shared an upcoming proposal for changes to the current SSI website. Currently, the site can no longer continue to house the amount of information and progress updates that it does. The new modifications would better serve the needs of SSI and SSIFAC as well as provide a more mobile friendly format. A format will be proposed to the committee virtually.

VI. Reports – Section leads

Diversity Education Initiatives

- Joy Hoffman presented updates for Diversity Initiatives and Resource Centers (DIRC) that included many programs that assist students with identity development and how to navigate the campus better through their identity. The funded graduate assistantships help with planning the programs but also experience much learning and identity development. The jobs that are funded in DIRC by SSI serve multiple purposes; Joy Hoffman mentioned how its not just about giving students a job, but it is also about promoting leadership development and bringing awareness to the student employees identity.
- Mary Becerra presented updates for the WoMen's and Adult Re-entry Center (WARC) that included funding various positions and programs. Mary Becerra mentioned how WARC's programs help meet mandates and provide services to

students, such as the Step up! Bystander Intervention Program. Other programs and events include the Women's History Month, the Sexual Assault Awareness Month, and AWARE, the adult re-entry organization which hosts events such as study hours in the TSU and back to school night at CSUF.

- Vincent Vigil presented updates for the Student Life and Leadership Office (SLL) which included events such as the Social Justice Summit and programs/events with Fraternity and Sorority Life. Due to SSI funding, the Social Justice Summit, for the first time ever, had a budget which allowed for an enhanced experience, including a keynote speaker, Clint Smith. With over 100 participants, the summit included many programs and leadership development activities. SLL is also working with Multicultural Greek Council (MCGC) on improving study habits and looking at academic preparedness in order to increase the councils' overall GPA. SLL is working to create more unity with all Greek-lettered councils, taking the council Presidents to a low ropes course. SLL is also working to develop conversations around what it is like to be a person of color or Queer and be in Fraternity and Sorority Life.

Support Academic Progress

- Elizabeth Boretz presented updates for Expanding Academic Advising highlighting the fact that Graduation Specialists are needing to do less referrals. Other highlights included the fact that almost all students have notes in the TAN Advising Note System, the recent Graduate Student Success Team Spring Retreat which focused on transfer student needs, and a decrease in the number of undeclared students who need to declare for graduation. According to data collected, undeclared students were not declaring to graduate, the most common reason being because they were waiting for their GPA to increase in order to declare a specific major; A "Declare a Major" to-do item was created in titanium.
- Lisa Kopecky presented on Improving Course Availability, highlighting the total amount of additional sections that were added; 44 in the Fall and 31 in the Spring, totaling in 75 sections which surpasses the goal of 74 sections for the 15-16 academic year. A call for additional sections for the upcoming Fall has already been put out. Lisa Kopecky presented the breakdown of the sections by college, highlighting the need and addition of more sections in Irvine and in Education. The total cost was more than what SSI provided because the amount of each section varies from course to course and with each semester. Dr. Eanes mentioned the importance and complexity behind the process of adding sections. A question was raised about the budget from which Lisa Kopecky explained how money is moved out to the colleges through a multi-step process.
- Scott Hewitt presented on Expanding Library Hours, highlighting that the goals for the year have been met and the library is currently using a survey to identify needs for next year, including where hours are going to be expanded for the coming fall. Separately, Scott Hewitt also provided an update on the construction in the library, stating that the demolition on floors 4 & 5 is complete and they are now in the design phase. A question about what the floors will be used for from which Scott Hewitt explained that the space would be used for Stacks and reader spaces for students.

Enrich Your Path to Graduation

- Rochelle Woods presented on Supplemental Instruction, highlighting the continued funding of staff and increase and expansion of courses. Student positions are not just about providing employment, but serve the larger purpose of providing a meaningful and enhanced experience at CSUF. For the Fall 2015, classes were expanded to those that were found to be bottleneck courses and to online courses as well. SSI sections will be offered in the summer and a new EOP First-year Experience pilot program will also begin in the summer. The pilot program focuses on first generation college students and low income students, incorporating community learning and expanding participants interaction through their first year. Dr. Eanes reminded the committee of how employment can serve as a retention tool. Scott Hewitt asked how the new minimum wage will impact SSI. Dr. Eanes responded that the new wage will have a high impact campus wide and that the financial folks are planning for the impact, however the goal is not to employ less students. Dianna Fisher asked what percentage of our students are work study, from which Rochelle Woods mentioned that the population was not very high. Scott Hewitt shared that more than half of the students who have worked in Biology are teaching in graduate school and other programs.
- Jim Case presented the updates on the Career Center, sharing that there was about a 50% increase in staff for career center, with 5 additional staff and 2 more positions pending. This includes the hiring of front desk staff and the college career specialists for Student Success teams. Jim Case mentioned that they are in the final stages of hiring training specialists to help communicate the dynamics of career development so that academic and career plans can be shared across the board. The Career Center has also worked on its marketing and communication, reaching out to students, employers, alum, and faculty. Jim Case also highlighted the fact that the employer expo sold out.
- Dawn Macy presented the updates for the Center for Internships and Community Engagement (CICE) from which it was shared that overall, SSI has helped the community center, CICE's partners, and staff. Eight new service learning international courses were added and trainings are being offered throughout the year, allowing folks to meet as groups and build connections. CICE improved the approval process for service learning opportunities, moving from 300-500 opportunities in the pending bin, to having no opportunities pending for approval. This is mainly due to the support of one new staff member. For the summer, CICE plans to have 2-3 faculty buyouts to address the biggest need for placement. Faculty will go out into the community, meet with various partners, and identify areas for student internship experience.

Support Titan Pride & Expand and Modernize Student Spaces

- Rachel Lynch presented on Athletics Support and Athletic Facilities. SSI support has allowed for the hiring of folks to work for the center and help transition students from college to jobs. The operational budget for 5 sports has increased and 19 scholarships are being provided. Dr. Eanes shared that when SSI was being formed, the students who participated found funding athletics as important and reminded the committee how athletics is truly a Titan because they are functioning on very little money. Mikaela Francis shared how student athletes

- don't have to fundraise on their own and pull from out of pocket anymore.
- Diana Fisher and Gleanne Dimson presented on Alumni Student Services sharing their excitement for a new mobile unit, the surray, which will serve as a community vehicle station to help with all events and taken out to the Titan community. The use of Intro maps has helped students plot and connect with alum during the summer. There has been an increase in the number of events and participation, such as an increase in the number of student groups that participated in homecoming. The Government and Community Relations department received the Gold award in New Program Initiatives from the 2016 CASE District VII Awards of Excellence. Alumni Student Services hope to hire a student outreach coordinator by December and is working to increase the visual presence in the alumni lounge by the summer.

Embrace Diversity and Veterans

- Catherine Ward presented updates for the Veteran Resource Center (VRC). Catherine shared that the VRC uses theory to help students with their transition through college, supporting students while they are here and focusing on comradery. The VRC's Titan Warrior Wellness (TWW) supports students physical mental, intellectual, and social fitness and this year, the VRC was able to participate in the NASPA Veterans summit, where the information and experience students receive is really one of a kind. Training programs are open to all students, faculty and staff and serve to create more awareness and help colleagues and students understand. The VRC also hosted events such as the 4th Annual Women Veterans and Higher Education Conference and the 9th Annual Veterans Appreciate Night to honor graduates and student veterans. Summer activities are being planned to keep students engaged as well as a welcome/retreat for transfer students. Mikaela Francis asked if mental wellness was included in TWW, from which it was clarified that TWW asks students to identify 10 pillars of wellness, one of which is mental wellness. Dr. Eanes asked how many student veterans work with in the VRC. Catherine Ward responded, stating that 500 student veterans help with TWW and mentioned that this year there will be 185 graduating student veterans. Dr. Eanes shared that when she first arrived, Veteran Services were everywhere and there were not many resources. Although the VRC has come a long way since then, there continues to be opportunity for growth.
- Tom Thompson presented on Disability Support Services (DSS), sharing that the hiring of a receptionist to help with testing accommodations and another staff in charge of new student processing has been huge. These positions have moved from student assistants to full time staff and have allowed for the tracking of student contact, which ranges from 10-20 students per hour. DSS has purchased and delivered accessible furniture but there is still a need for more furniture. Currently, a 40-foot container holds all of the furniture and there is need for a second one container. DSS is planning to make a couple of new technology investments which would allow for technology such as live stream video or a reading software. Separately, Tom Thompson shared that 400 DSS students will be graduating this year.

Improve Your Instructional Experience and Access Upgraded Technology

- Alyssa Adamson presented on Instructional Software and Technology Advances,

reminding everyone that that software, such as Dropbox and Adobe, is free for all students and the number of students using the software continues to increase. Information Technology (IT) will continue to assess what students want. Remaining classrooms scheduled for technology upgrades will be completed in the summer and Wi-Fi in classrooms will be completed by end of Q4. 24/7 help desk is staffed by full time and student employees and it will continue to run in the summer. A question was raised regarding a lap top expansion from which it was mentioned that IT will use a survey to get information on what students need and want. It was mentioned that the Wi-Fi kicks people out at times, from which the committee discussed that it could be during the changing of classrooms. Alyssa Adamson clarified that the double capacity was supposed to eliminate that issue and that she would look further into issue and provide the committee with follow-up information. Yessica De La Torre will forward follow up information to committee.

VII. For the Good of the Order

Report Presentation Feedback

- Dr. Eanes shared that although one slide is good, the overall presentation is still too long and the committee should really consider having half of the leads presenting in the fall and a second half in the spring. Dr. Eanes also mentioned that the carryforward/summer plans should be received and approved by the committee. The committee discussed the vision of SSIFAC and how to shift towards a forward looking approach with a focus on conversation instead of updates as well as how to get folks to own updates and changes. Proposed changes for committee presentation structure will be sent through email.