

California State University, Fullerton
SSI Fee Advisory Committee Meeting Minutes
Friday November 20, 2015
Pine 140

I. Call Meeting to Order

The meeting was called to order at 10 a.m.

II. Fall 2015 SSI Funds collected

Financial Report – Raymond reported on SSI FY 2015-16 Budget and Actuals:

- Fall 2015 revenue, goal was met
- Spring 2016 - projecting at 2% below
- Budget balance, 1.9MM (does not include projected revenue for Spring 2016)

III. Reporting Format

Progress reports – all areas that receive SSI Funds must report back on progress. A question was raised regarding the best format to present progress reports for upcoming meetings. Due to time constraints, the committee called for a consistent format that will give everyone an opportunity to present.

IV. Reports

- a. Improve Instructional Experience and Access Upgraded Technology – Rommel Hidalgo presented highlights and snapshots of IT accomplishments for these strategies:
 - i. Provide instructional software to students to meet academic needs
 1. DropBox licenses purchased, Office 365 and Adobe Cloud implemented
 - ii. Classroom Technology Upgrade to 20 classrooms (lead by Kris Mosser)
 1. MH 121, UH 252 AND PLS 240 complete
 2. Upgrades to PLS 240 and 6 CP classrooms are in progress
 - iii. Upgrade Pollak Library technology – complete
 - iv. Double capacity in all common student areas such as Library and Mihaylo Hall – complete
- b. Vincent Vigil – On target. Initiatives that have been completed:
 - i. Faculty advisors and staff hired
 - ii. All advisors trained
 - iii. DiscoverFest – used SSI funds for promotional materials, printed maps, tote bags with SSI logo
 - iv. Anti-hazing bracelets for Greek life conference
 - v. Collaborating with Fullerton Junior College to discuss possible partnership for Social Justice Summit.
- c. Kathy Spofford – Student Wellness/DSS – on target, status to date:
 - i. Upgraded all computers – all computers have SSI logo on them
 - ii. Hired Counselor for DSS

- d. Lui Amador – SSI initiatives completed:
 - i. Veterans week – vets vs. cadets football game
 - ii. There is a request to readjust funds – adjust 20K from student salaries to be converted to ten 2,000 scholarships. A foundation grant will offset the cost.
 - 1. VP Eanes noted that at this time there is no process on readjustments. Since there was no full quorum present, we will have to table the discussion until the next meeting.
- e. Athletics – Chris Powell & Sierra Achin – on target, some highlights:
 - i. Facility and game day event staff hired
 - ii. Intramural field lights – complete
 - iii. Hiring maintenance mechanic
 - iv. Stadium soccer scoreboard – completed
- f. Dawn Macy – CICE – highlights:
 - i. Using SSI to increase opportunities for students to participate in service learning or internships
 - ii. Currently there is no backlog
 - iii. Creation of new international service learning opportunities for students, Brazil and Costa Rica. Africa is coming up.
- g. Jim Case – Career Center – highlights:
 - i. Renovated facility and had successful open house
 - ii. Hired new positions
 - iii. Engaging in employer development partnerships
- h. Sharnette Underdue – on target, highlights:
 - i. Supplemental instruction leaders
 - ii. 2 online SI sessions
- i. Library – on target, highlights:
 - i. Major renovation to library (not SSI)
 - ii. SSI supports expanded hours at the Fullerton and Irvine campuses
 - iii. 24/7 Pollack library through December 18
 - iv. 11 extra hours over final exam weekends
 - v. Working on custodial support – extra staff person by end of Spring 2016
 - vi. Services expanded, IT expanded, extra staff person at curriculum desk
- j. VP Eanes and Michael reiterated that we need photos of (before and after) initiatives to share

V. Adjournment

Meeting adjourned at 11:30 a.m.