

**California State University, Fullerton**  
**SSI Fee Advisory Committee Meeting Minutes**  
**February 12, 2015**  
**Pine 140**

**Present:** Harpreet Bath, Tristianie Bjazevich, Jim Donovan, Berenecea Eanes, Sean Walker, Craig Varner, Michelle Viorato, Paulette Blumberg

**Absent:** Gary Au, Jessica Wagoner, Bobby Wright

**Guests:** Lui Amador, Jim Case, Dianna Fisher, Laleh Graylee, Scott Hewitt, Rommel Hidalgo, Joy Hoffman, Lea Jarnagin, Lisa Kopecky, Rachel Lynch, Dawn Macy, Peter Nwosu, Victor M. Rojas, Mishu Vu, Rochelle Woods

**I. Call Meeting to Order**

The meeting was called to order by Co-Chair Berenecea Eanes at 3:12 p.m.

**II. Approval of Minutes: November 7, 2015**

Minutes approved.

**III. SSI Update**

Each section lead presented a brief update of their mid-year report. Committee members voiced their approval of the reporting format. They mentioned that it was easy to follow and presented the progress clearly.

**IV. SSI Communications, Marketing, and Website Update**

Victor Rojas presented the committee with the approved SSI logo that will now be prominently featured everywhere SSI efforts are taking place. He mentioned that Repo Graphics will be supplying locations with 36x36 posters boards (where it applies). Rommel Hidalgo highlighted that IT is already using the SSI stickers on the checkout equipment at the new first floor of the library. Co-chair Bath voiced that he would like to see more marketing and communication done promoting SSI work. He mentioned that ASI would pitch in an help.

Mishu Vu highlighted the new features of the SSI website. He mentioned that it is a work in progress and welcomes feedback at any point. Mr. Vu did share with the committee that there might be a need to create a new site/redesign the site based on the needs of the committee. Committee members stated that they thought the website was great and there was no need for change.

**V. Spring Budget**

Laleh Graylee reported that Spring enrollment is higher than the original projection for SSI which means that there will be more funds collected. She would report the actual revenue at our next meeting after census.

**VI. Summer Projects and Rollover**

Co-chair Eanes shared with the group that she will instruct section leads to submit reports for summer projects and rollover to her by March 15, 2015. These plans would be shared with the SSI Committee and discussed at the next meeting.

**VII. Adjournment**

Meeting adjourned at 4:49 p.m.